

MEDIA RELEASE



Tuesday October 9

Business Planning Workshop for Community Organisations

A full-day, Business Planning workshop for community groups, arts workers and volunteers and will be held at **Parkes Library on Friday November 9.**

The Creative Volunteering '**Carry Out Business Planning**' workshop is a national initiative of Regional Arts Australia to support arts and cultural development in regional areas with accredited training for organisations and volunteers.

The workshop will cover the essential areas of planning and management for regional not-for-profit and cultural organisations. Participants will look at where their organisation is now, where they want to be and how to get there. They will then draft the key elements of a Business Plan.

This course de-mystifies the process of business planning, unpicks all the jargon and turns it into a tool that can be used effectively by groups of all sizes.

Who should attend? Workshop content is geared towards cultural organisations, but paid workers and volunteers from any community-based organisation are encouraged to enrol. Workshops are hands on, practical and directed towards your needs.

Creative Volunteering – No Limits is an initiative of Regional Arts Australia supported by the Australian Government through the Regional Arts Fund and delivered by a registered training organisation, Community Cultural Development NSW.

The course will be run by qualified tutor and community cultural worker Meg Simpson and is nationally accredited with participants eligible for a Statement of Attainment.

Anyone intending to participate must register at least one week in advance through Regional Arts NSW: 02 9270 2500.

Further Creative Volunteering workshops on other topics are planned for the region for 2008. Arts OutWest is keen to hear from groups in Lithgow, Orange or Oberon keen to host a workshop: 02 6338 4657.

Carry Out Business Planning (CVBSP02A)

Cost: \$25 includes workbook and light refreshments, bring your own lunch

When: 9.30am-4pm Friday 9th November

Where: Coventry Room, Parkes Shire Library, Bogan Street, Parkes

Registration: Registration forms from Arts OutWest 6338 4657, Parkes Shire Library 6861 2309 or Regional Arts NSW www.regionalartsnsw.com.au / 02 9270 2500.

Released by: Maryanne Jaques, Communications Officer, Arts OutWest (02) 6338 4657



creative volunteering *no limits*
A Regional Arts Australia Initiative